



FOR THE ACTIVE MEMBERS OF THE CARPENTERS' LOCAL 27 BENEFIT TRUST FUND



COVID-19 Vaccination Subsidy

COVID-19 and the response to this pandemic has required that extensive safety precautions be taken by all levels of government, your Local Union, Employers and the membership. During this unprecedented time, job sites have experienced disruption, delays and even closures to allow for the development and implementation of screening, cleaning and other safety policies and procedures.

To help promote the health and safety for the Carpenters' Local 27 Membership on the jobsite, at home and in the community, your Board of Trustees is pleased to announce that the Benefit Trust Fund will provide a one-time COVID-19 Vaccination Subsidy in the amount of \$450 for all Active Members who are fully vaccinated against the COVID-19 virus. This one-time subsidy is being offered to all Active Members who are in benefit under the Carpenters' Local 27 Benefit Plan and in good standing with the Local Union on the date they receive their final vaccine. The final vaccine must be administered from January 1, 2021, through to December 31, 2021. You must be enrolled for direct deposit with the Administrator in order for claims payment – cheques will not be issued.

1. What is the COVID-19 Vaccination Subsidy and when is it effective?

Effective immediately, the Benefit Trust Fund will provide a one-time payment of \$450 to encourage and provide assistance to Active Members to become fully vaccinated in 2021.

2. What will be the reimbursement level received from the COVID-19 Vaccination Subsidy?

You will be eligible to receive a one-time payment of \$450 once you have been fully vaccinated during the 2021 calendar year.

3. Will I receive a payment for my first and second vaccines?

No, you will only receive one payment of \$450 after you receive the second dose and/or are fully vaccinated.

4. What are the requirements to apply for payment from the COVID-19 Vaccination Subsidy?

- a. You were/are a Member of Local 27 in good standing at the time you received your second* dose of one of the following vaccines which have been approved by Health Canada:
 - Pfizer-BioNTech
 - Moderna
 - AstraZeneca
 - Janssen (Johnson & Johnson)* (*only one dose is required for this vaccine*)
- b. ***This benefit is for Active Members only, not available to dependents, Disabled or Retired Members.***
- c. You must provide proof of full vaccination from the Ministry of Health or applicable governing body. The proof of vaccination must clearly state your full name and the date of administration of the final dose.
- d. You were eligible and in benefit under the Local 27 Benefit Trust Fund on the date of the administration of your full vaccination.
- e. You must complete a Vaccination Subsidy claim form.
- f. Full Vaccination must be administered prior to December 31, 2021.

5. How do you apply for the COVID-19 Vaccination Subsidy?

- a. You must provide proof of full vaccination from the Ministry of Health or applicable governing body.
- b. Complete the Vaccination Subsidy Claim Form – which can be located under the Forms tab of your myManion account (portal or app) or use the claim form included with this newsletter.
- c. **You must be enrolled for Direct Deposit under the Local 27 Trust Funds**, if not go to your myManion account and provide the banking information required, otherwise provide a copy of a VOID cheque with this application. The copy of the VOID cheque must clearly outline the bank account you wish the COVID-19 Vaccination Subsidy to be paid to.

This benefit is available by direct deposit only.

- d. Send the fully completed Claim Form, final proof of full vaccination as applicable and banking information (if not previously provided) via email to claim@manionwilkins.com or mail to 626-21 Four Seasons Place, Etobicoke, Ontario, M9B 0A6 or use the Manion mailbox at the front door of the Local 27 offices at 222 Rowntree Dairy Road, Woodbridge, ON L4L 9T2 or 21 Four Seasons Place, Etobicoke, ON – east side of building.

6. Is the COVID-19 Vaccination Subsidy payment taxable income?

Yes, COVID-19 Vaccination Subsidy payments are taxable. You will receive a T4A in 2022 for the 2021 taxation year for this benefit.

7. Can I get my COVID-19 Vaccination Subsidy payment by cheque?

No. The COVID-19 Vaccination Subsidy will only be paid by direct deposit into your bank account. In order to receive a payment, if you have not already provided Manion this information you are required to provide your banking information online (myManion) or via VOID Cheque when you complete your COVID-19 Vaccination Subsidy claim form.

8. I am a retiree, am I eligible?

No. This benefit is only for Active Members.

9. Who do I contact for assistance?

For Assistance applying for the Local 27 COVID-19 Vaccination Subsidy, please contact Manion's Contact Center via phone at 1-866-532-8999 or via e-mail at askus@mymanion.com. Please clearly advise that you are making an inquiry about the COVID-19 Vaccination Subsidy. The Contact Centre is open Monday – Thursday 7:30 a.m. to 9:00 p.m. EST and Friday 7:30 a.m. to 7:00 p.m. EST.

Should you have any questions regarding the COVID-19 Vaccination Subsidy please contact Manion Wilkins & Associates Ltd. at 1-866-532-8999 or by email at askus@mymanion.com.

Yours truly,

The Board of Trustees of the Carpenters' Local 27 Benefit Trust Fund

Chris Campbell	Bryan Arnold
Chris Crompton	Tony Fanelli
Paul Daly	Rocco Lotito
Mike Yorke	Jim Vlahos

**CARPENTERS' LOCAL 27 BENEFIT TRUST FUND
COVID-19 Vaccination Subsidy**

Claim Form

*Claim submissions must be received prior to February 28, 2022 to be eligible

A) MEMBER INFORMATION (Please Print)

Name: _____ Union Number:

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Address: _____
Street name and number City Postal Code

Date of Birth:

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 Email Address: _____
Day Month Year

Phone Number: _____

B) ELIGIBILITY FOR COVID-19 VACCINATION SUBSIDY BENEFIT

1. Member of Local 27 in good standing at the time of being fully vaccinated by one of the following vaccines which have been approved by Health Canada:
 - Pfizer-BioNTech
 - Moderna
 - AstraZeneca
 - Janssen (Johnson & Johnson)* (only one dose is required for this vaccine)
2. Provide proof of full vaccination from the Ministry of Health or applicable governing body. The proof of vaccination must clearly state your full name and the date of administration of the final dose.
3. Full vaccination must be administered prior to December 31, 2021.
4. This benefit is for Active Members only and not available to dependents, Disabled Members or Retired Members.
5. Payment will only be reimbursed by direct deposit. If you are not enrolled in direct deposit with the Plan Administrator, you MUST do so online at myManion or provide a void cheque with this claim form.

_____ Date

_____ Signature of Member

Note: THIS BENEFIT IS VALID FROM JANUARY 1, 2021 TO DECEMBER 31, 2021 INCLUSIVELY

- 1) If you did not receive a vaccine receipt in person or by email please call the Provincial Vaccine Information Line at 1-888-999-6488 (TTY 1-866-797-0007) or contact your local public health unit.
- 2) This is a taxable benefit and a T4A will be issued at year end.
- 3) Questions regarding the COVID-19 Vaccination Subsidy can be directed to askus@mymanion.com.

Claim Submission Options

Send fully completed form and required documentation to:

EMAIL: claim@manionwilkins.com

MAIL: Manion Wilkins & Associates Ltd
626 - 21 Four Seasons Place
Etobicoke, Ontario, M9B 0A6

DROP BOX: Carpenters Local 27 Union Office &
Manion Office locations